

2016 年度

酪農学園大学海外招聘研究者募集要項

**Application Guidelines for 2016**

**Rakuno Gakuen University International Guest Researcher Program**

酪農学園大学

**RAKUNO GAKUEN UNIVERSITY**

## **Application Guidelines for 2016**

### **Rakuno Gakuen University International Guest Researcher Program**

#### 1. Purpose

To promote international academic exchanges and facilitate the development of research and education, Rakuno Gakuen University invites guest researchers from our partnership institutions.

#### 2. Areas of Research

Applicants should select a research field available at our university.

[ <http://www.rakuno.ac.jp/dep21/english/index.html> ]

#### 3. Applicable universities and research institutions

Partnership Institutions are listed as an attachment with which we have agreement of cooperation.

#### 4. Qualifications

(1) Applicants must be active researchers at the level of professor, associate professor, assistant professor or lecturer at the universities or institutions under the "agreement of cooperation", as listed in Section 3. An enriched academic experience is necessary. All applicants must confirm with their host supervisor (laboratory or department) in our university before application.

(2) Applicants should have sufficient Japanese or English proficiency to facilitate everyday communication and life in Japan.

#### 5. Number of researchers invited

Two (2) to Five (5) persons.

#### 6. Period of visiting research

**Period: From April, 2016 to March, 2017 (Japanese Fiscal Year 2016).**

**Duration: 3 (three) to 12 (twelves) months.**

Note: In principle, changes in the research period or travel home will not be permitted once the applicant starts his or her research at our university. Exceptions may be made for humanitarian cases or official duties.

#### 7. Stipend and expenses

(1) Living stipend: 100,000 yen per month.

(Fractions of a month will be paid on a per diem basis: 3,000 yen per day)

(2) Housing: Guest researchers will be provided with housing. Heat, light and water expenses and telephone charges must be paid by the individual users.

(3) Transportation expenses: Round-trip travel from the applicant's home country to Japan must be paid by the applicants.

## 8. Application procedures

### (1) Application Deadline

**October 31, 2015**

### (2) Documents required (If your documents are not in Japanese or English, you must send a full translation of each document in Japanese/English)

- a) Guest Researcher Program Application Form (prescribed form): Research proposal, self-judgment of Japanese and English proficiency, etc.
- b) Curriculum vitae (free form): Educational and professional history, list of works and publications, etc.
- c) Recommendation letter from the director of the institution where the applicant is employed (free form)
- d) Certification of health (prescribed form)
- e) Agreement letter from the host supervisor (free form)

### (3) Submission of application forms

Applicants must fill the documents a), b), c) and d) and send them by postal mail to Rakuno Gakuen University Extension Center. The document e) must be written and submitted by the host supervisor directly to Extension Center.

## 9. Selection procedure

The Committee of Extension Center selects candidates by evaluating research contents, research record and other aspects and then recommends the candidates to the University President, who gives official approval.

## 10. Notification of results

Result of the selection will be announced to all applicants by the end of November 2014.

## 11. Research report

- (1) Before returning to their home country, guest researchers will be required to present the results of their research to the University.
- (2) Guest researchers must submit a report of research results to the President of Rakuno Gakuen University through the head of the Extension Center.

## 12. Others

- (1) Guest researchers may be requested to give occasional guest lectures in classes and seminars.
- (2) If guest researchers wish to accompany their family, prior approval is required. In such cases, a guest researcher must pay for the living and other expenses for their family. Housing may not be provided in such cases.

**Applications and any inquiries should be sent to:  
International Division (Attn: Ms. Toshie Nakai),  
Rakuno Gakuen University Extension Center  
582, Bunkyo-dai-Midorimachi, Ebetsu, Hokkaido 069-8501, JAPAN  
Phone: +81-11-388-4132, Fax: +81-11-387-2805  
E-mail: [tnakai@rakuno.ac.jp](mailto:tnakai@rakuno.ac.jp)**